

As part of Title I, Part A Schoolwide program requirements, Dublin ISD adheres to the following procedures for translation and interpretation services for families of Dublin ISD students.

The Home Language Survey is used by Dublin ISD to identify languages spoken by families within the district. Families of Dublin ISD students speak the following languages according to the original Home Language Surveys collected when a student first enrolls in a Texas public school: English, Spanish, and Nepali.

#### Section 1114 (b)

An eligible school operating a schoolwide program shall develop a campus improvement plan. (4) The information contained in such plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

#### Section 1112 (e)(4); 1114 (b)(4); 1116 (e)(5); and 1116 (f)

Information regarding student interpretive, descriptive, and diagnostic reports, plans, policy, compact, parent meetings, and other required correspondence must be given in an understandable and uniform format, and to the extent practicable, in a language that parents can understand.

#### District Level

- The Dublin ISD Parent and Family Engagement Policy are available in English and Spanish on the district website. Hard copies are available through school principals upon request.
- Dublin ISD district website [www.dublinisd.us](http://www.dublinisd.us) can be translated into various languages (Spanish, Cantonese, French, German, Italian, Tagalog, Vietnamese, Korean, Russian and Hindi) by selecting the language toggle button in the black bar on the top of the Dublin ISD website.
- Parents/Guardians can change the language on the district Facebook page <https://www.facebook.com/DublinISD> by scrolling down and finding a link to translate into another language.
- School Messenger messages are automatically translated into the home language.
- Dublin ISD has personnel available who can help translate or interpret as needed for parents/guardians whose first language is Spanish.

#### Campus Level

- All campuses have personnel available who can help translate or interpret as needed for parents/guardians whose first language is Spanish through written translation, oral translation and voluntary translation.
- Translation and interpretations in Spanish will be made available at any meeting, parent conferences, Language Proficiency Assessment Committee (LPAC) Meetings, Assessment, Review, Dismissal (ARD) Meetings, 504 Meetings and parent/guardian school events as needed.
- Documents and information are sent home in English and Spanish.
- txConnect (parent/guardian access to student grades) for Dublin ISD translates into Spanish.